



Job Responsibilities and Qualifications

Dentist

Basic Function

Responsible for the diagnosis and treatment of diseases, injuries and malformations of teeth, gingiva, and other related oral structures. Provides oral hygiene and dietary education for patients as well as preventive and restorative dental treatment consistent with current standards of care in a non-discriminatory manner.

Reporting Relationship

Reports to the Chief Dental Officer

Supervisory Responsibilities

Dental Hygienists and Dental Assistants where applicable

Qualifications

- Must be a graduate of a DMD or DDS program from an accredited dental school.
- Licensed to practice dentistry in the State of Alabama
- Current DEA license
- Current Alabama Controlled Substance license
- Compliant with other state practice requirements (CPR, XR and OSHA training)
- Ability to work well with children and adults of all ages
- Ability to work well under pressure
- Familiarity with Electronic Health Records
- Good Customer Service Skills
- Good communication and time management skills
- Instructional skills
- Equipment maintenance skills
- Problem - Solving skills
- Patient Observation Skills

Duties and Responsibilities

- Patient Management
 - Accurately and thoroughly assess each patient's dental health
 - Communicate openly about treatment options with patient (guardian when necessary)
 - Provide quality, safe and beneficial treatment in a non-discriminatory manner according to current standards of care.
- Practice Management
 - Manage and direct staff according to RHMP's policies
 - Help ensure that all employees work in a manner consistent with HIPAA
 - Ensure inventory is being assessed accurately
 - Report Supplies Needed to CDO
 - Ensure all employees work in a manner consistent with current OSHA, HIPAA, and Alabama State Board of Dental Examiners regulations as well as the policies established by RHMP.
 - Verify appropriate informed consent and documentation of medical necessity before delivering treatment
 - Treat or Refer
 - Observe the American Association of Pediatric Dentistry's policy on the ethical responsibility to treat or refer
- Staff Management
 - Train staff to perform their job requirements
 - Challenge and report questionable conduct
 - Promote a positive, team-work driven morale throughout the office
- Compliance
 - Conduct oneself professionally, in compliance with the HRSA 19 Objectives, the RHMP Personnel Handbook, the RHMP job responsibilities and qualifications document, OSHA, HIPAA, and the Alabama State Board of Dental Examiners.
 - Attend appropriate compliance training
 - Challenge and report questionable conduct
 - Work safely
- Other
 - Provide reliable and punctual attendance
 - May be asked to participate in local marketing events
 - Be willing to perform the duties of your staff in the event that said staff is not present or is unable to do so to ensure that the patients' needs are being met

Physical Requirements

- While performing the duties of this job, the employee is regularly required to walk, stand, kneel, stoop and lift objects 10 pounds or less.
- Vision requirements include close, distance, color, peripheral, depth perception, and the ability to focus